

**Service:** *Medical Consultations and Treatment/ First Aid Service*

**Schedule of Availability of service:**

*Monday – Friday  
9:00am – 12:00pm  
2:00pm –7:00pm*

**Who may avail of the Service:**

*All students, faculty and employees of BSC*

**What are the requirements:**

- a. School ID*
- b. Referral if needed*

**Fee:** *None*

**How to Avail:**

<b>Step</b>	<b>Applicant/Client</b>	<b>Administrator's Activity</b>	<b>Duration of Activity</b>	<b>Person-in-Charge</b>	<b>Form</b>
1	Proceeds to the School Clinic	Determine the Medical attention needed	15 seconds	School Nurse	
2	Undergo Interview	Conduct Interview and fill out Individual Health Record (IHR) Form	3 minutes	School Nurse	IHR Form
3	Physical Examination and Treatment	Health Assessment/Treatment/ Application of First – Aid measures	5 minutes	School Nurse	
4	Health Counseling	Information on healthy lifestyle/tips to prevent the defects and illness	3 minutes	School Nurse	
6	Referral	Fill out referral form if necessary for further management.	30 seconds	School Nurse	Referral form
End of Transaction					